



**CITY OF BELLEVUE
BOARD OF ADJUSTMENT APPLICATION
616 POPLAR STREET
BELLEVUE, KENTUCKY 41073
PHONE: 859-431-8866 FAX: 859-261-8387**

Address of Property: _____

TYPE OF REQUEST (check one):

Variance: _____ Conditional Use: _____ Appeal: _____

Other (describe): _____

Description of your request and the reason(s) for your request:

Name: _____

Phone: H- _____ W- _____

Mailing Address: _____

Signature: _____ Date: _____

For Office Use Only

Zoning Classification: _____

Fee: _____

Case #: _____

Hearing Date: _____

Request Denied or Approved: _____

Chairman: _____

Attest: _____

READ BEFORE SIGNING

I (WE), hereby state that, in approval of a case which allows for a dimensional variance of the construction of a conditional use, the building permit shall be obtained within sixty (60) days from the date of such action of the **Board of Adjustment**, otherwise the **Board of Adjustment** shall automatically disallow this request, unless the Board specifically indicates another time limit in which to obtain a building permit. However, in no case shall said time limit be longer than six (6) months.

I (WE), depose and say under the penalties of perjury that all of the statements, specifics, proposals, and/or plans contained in or submitted with this application are true.

OWNER OF PROPERTY

OWNER OR AGENT OF BUSINESS

Subscribed and sworn to before me this _____ day of
_____, 20_____ by

NOTARY PUBLIC

My Commission expires: _____

**ATTACHMENT TO BE COMPLETED FOR VARIANCE
APPLICATION ONLY**

In order for a variance to be granted, the applicant must prove to the Board of Adjustment that all of the criteria set forth in KRS 100.243 for granting a variance have been satisfied. The Board of Adjustment may prescribe appropriate conditions and safeguards for any variance granted. Violations of such conditions and safeguards, when made part of the terms under which the variance is granted, shall be deemed a violation. The Board of Adjustment shall deny any request for a variance arising from circumstances that are the result of willful violations of the zoning regulations by the applicant subsequent to the adoption of the zoning regulations from which relief is sought. **As part of the application, it is incumbent upon the applicant to submit in writing demonstration that the following criteria have been met.** You may use the back of this form and attach additional sheets if necessary.

1. The required variance arises from special circumstances that do not generally apply to land in the general vicinity, or in the same zone.
Ex: Shape of the lot and/or naturally occurring physical conditions (creek, extreme hillside or slope) that are unique to your property.
2. The strict application of the provisions of this ordinance would deprive the applicant of a reasonable use of land or would create an unnecessary hardship on the applicant. *Ex: Because of the unique shape of your lot, you are not able to install a structure that other property owners in the area are able to install.*
3. Such special circumstances are not the result of actions of the applicant taken subsequently to the adoption of the zoning regulations. *Ex: Owner sells a section of the rear of the property and later cannot meet minimum rear yard setback requirement for the installation of a deck.*
4. State the reasons why the variance will not do the following:
 - (a) Adversely affect the public, health, safety or welfare.
Ex: building a structure or addition that would impede vision at an intersection.
 - (b) Alter the essential character of the general vicinity.
Ex: building a porch on the front of a house that extends beyond the building setback of homes in the vicinity.
 - (c) Cause a hazard or nuisance to the public.
Ex: same as (a) above.
 - (d) Allow an unreasonable circumvention of the zoning regulations.
Ex: Property owner wants to build a six car garage when a five car garage would meet the setback requirement.

As mentioned above, these requirements are state law. The Board must find that your application for a variance meets these requirements. Please explain your reasons completely. You will be expected to explain your reasons in detail and provide evidence at the meeting.

1. _____

2. _____

3.

4.(a)

(b)

(c)

(d)