



City of Bellevue
616 Poplar Street, 41073, (859) 431-8866, FAX (859) 261-8387
Sign Permit Application

SIGN TYPE: (Check all that apply) **FLAT** **WINDOW** **READER BOARD**
 AWNING **CANOPY** **PROJECTING**
 POLE **GROUND** **INDIVIDUAL LETTER**

1. Property Address: _____
2. Property Owner: _____
Address: _____ Phone: _____
3. Sign Contractor: _____
Phone: _____ Occupational License #: _____
4. Electrician: _____
Phone: _____ Occupational License #: _____
5. **TOTAL ESTIMATED COST OF PROJECT (LABOR AND MATERIALS): \$** _____
6. The owner of this property and undersigned do hereby certify that the information and statements given on this application, drawings, and specifications are to the best of their knowledge, true and correct.

Signature of Applicant _____
Address: _____
Title: _____ Date: _____

In accordance with House Bill 1 of the 1996 Extra Session of the General Assembly, you are required to have Proof of Worker's Compensation insurance or a signed affidavit stating the individual is exempt from the state worker's compensation laws, prior to the issuance of the permit.

DO NOT WRITE BELOW THIS LINE [OFFICE USE]

APPROVAL AND FEES

1. **FEES:**

Zoning	\$ _____
Building	\$ _____
Other	\$ _____
Cert. Of Occupancy	\$ _____
 Total	 \$ _____
Fee Received	\$ _____

2. ZONE: _____

3. **CONDITIONS OF APPROVAL**

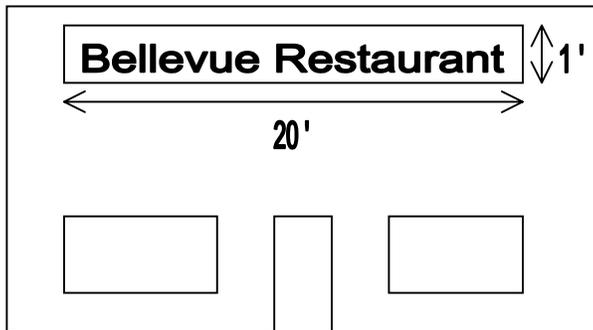
- | | |
|--------------------------|-------|
| 1 - Single Family (NEW) | _____ |
| 2 - Multi-Family (NEW) | _____ |
| 3 - Residential Addition | _____ |
| 4 - New Business | _____ |
| 5 - Business Remodel | _____ |
| 6 - Garage | _____ |
| 7 - Miscellaneous | _____ |

ZONING ADMINISTRATOR DATE

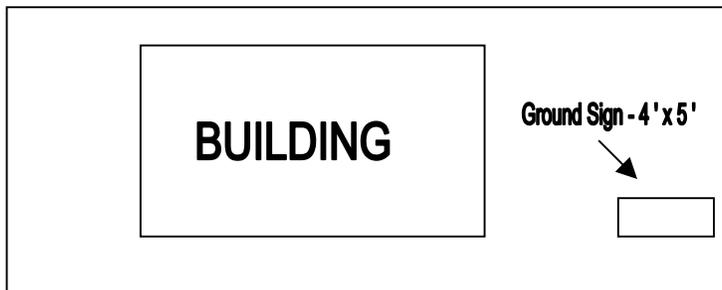
BUILDING INSPECTOR DATE

In order to expedite the sign permit process, please submit the following information with your permit application.

1. The type(s) of sign(s) you plan to install.
2. Include all existing signage on your building or property and the square footage of each sign.
3. The square footage of each proposed sign(s). If you plan to install an individual letter sign or a window sign, provide the square footage of the sign only.
4. If the sign is to be attached to the building, you are required to submit a drawing of the building indicating the location of the sign.



5. If the sign is not attached to the building, you are required to submit a site plan indicating where the signage is to be located on the property.



6. If you plan to install a sign which projects over a public right-of-way, you are required to obtain a certificate of approval from a licensed engineer for existing sign standards.
7. Any illumination in conjunction with the sign must be indicated on the sign plans.