



**CITY OF BELLEVUE  
TEMPORARY COMMERCIAL USE  
PERMIT APPLICATION  
616 POPLAR STREET  
BELLEVUE, KENTUCKY 41073  
PHONE: 859-431-8866 FAX: 859-261-8387**

Applicant (please print): \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Location of Use: \_\_\_\_\_  
Name of Property Owner: \_\_\_\_\_  
Address Property Owner: \_\_\_\_\_  
Telephone Property Owner: \_\_\_\_\_  
Signature of Property Owner: \_\_\_\_\_

Description of Request (size and type): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested Starting Date: \_\_\_\_\_ Requested Ending Date: \_\_\_\_\_

I, the undersigned, understand and agree that the above described temporary use will be removed no later than the ending date shown on the approved Temporary Commercial Display Permit.

Applicants Signature: \_\_\_\_\_

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**FOR OFFICIAL USE ONLY**

Application Fee: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Occupational License #: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator Date: \_\_\_\_\_

\_\_\_\_\_  
Fire Department (if applicable) Date: \_\_\_\_\_

**Section 9.27 (D)**

**Permit Required**

Prior to placing any Temporary Commercial Display on any property, the person or persons owning or having control or supervisory authority of such display shall apply and be required to obtain a permit from the zoning administrator for the display.

**Section 9.27 (E)**

**Application Contents**

The application must contain the following and be submitted with duplicates of appropriate drawings or plans:

1. Name, address, telephone number and signature of the owner of the property proposed for the Temporary Use.
2. Name, address, telephone number and signature of the operator of the proposed Temporary Use.
3. A copy of a current occupational license for the operator of the proposed Temporary Use.
4. A site plan indicating: all existing structures on the site as well as on adjoining sites of the proposed Temporary Commercial Use; the dimensions and location of the area to be used by the Temporary Commercial Use on the site; and the front, rear and side setbacks of the area to be used for the display.
5. The number of parking spaces to be used by the Temporary Commercial Use; the number of spaces anticipated to be used for off-street parking in conjunction with the display.
6. Accurately state and describe the type of goods or service to be on display.
7. State the beginning and ending date the Temporary Commercial Use is to be on the site.
8. Depict all structures, regardless of nature, to be part of the Temporary Commercial Use, including tents, canopies, fences or barriers of any kind.
9. Indicate traffic access to the Temporary Commercial Use.
10. Indicate anticipated flow of pedestrian and vehicular traffic, if applicable, on the site relative to existing commercial developments and the Temporary Commercial Use.
11. If the Temporary Commercial Use is a fireworks display, a copy of a fireworks permit issued by the Kentucky State Fire Marshall shall be submitted.