

**CITY OF BELLEVUE – TREE COMMISSION APPLICATION**  
**The application will not be accepted unless the following information is completed in full.**

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
PROPERTY ADDRESS: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

**I. REQUEST FOR TREE TRIMMING OR PRUNING**

REQUESTED TREE LOCATION: \_\_\_\_\_  
TREE TRIMMING CONTRACTOR: \_\_\_\_\_ OCCUPATIONAL LICENSE # \_\_\_\_\_

**REASON(S) FOR REQUEST (check all that apply):**

- \_\_\_\_\_ Dead or decayed branches  
\_\_\_\_\_ Interference with street, sidewalk, sight lines, overhead utilities, house or similar structures

**II. REQUEST TO PLANT TREE IN THE PUBLIC RIGHT-OF-WAY**

REQUESTED TREE LOCATION: \_\_\_\_\_  
REQUESTED TREE SPECIES: \_\_\_\_\_  
REQUESTED TREE SIZE (DIAMETER): \_\_\_\_\_ (inches)  
COST OF TREE (\$): \_\_\_\_\_ TREE SUPPLIER: \_\_\_\_\_

**REASON(S) FOR REQUEST:**

1. Is there a need for urban forestation at this location? Explain (attach additional sheet if necessary)  
\_\_\_\_\_  
\_\_\_\_\_
2. Is there adequate planting space? Y or N
3. Would the tree or its roots interfere with overhead or underground utilities? Y or N
4. Would the tree or its roots cause damage to the street or sidewalk? Y or N

**III. REQUEST TO REMOVE TREE IN THE PUBLIC RIGHT-OF-WAY**

TREE LOCATION: \_\_\_\_\_  
TREE SPECIES: \_\_\_\_\_  
TREE TRUNK DIAMETER AT BREAST HEIGHT (CALIPER): \_\_\_\_\_ (inches)  
TREE REMOVAL CONTRACTOR: \_\_\_\_\_ OCCUPATIONAL LICENSE # \_\_\_\_\_  
COSTS OF REMOVAL INCLUDING STUMP AND HAUL AWAY(\$): \_\_\_\_\_

**REASON(S) FOR REQUEST (check all that apply):**

- |  |  |
|--|--|
| _____ Dead or in advanced stage of decline                     | _____ Tree leaning or blocking sight lines                   |
| _____ Structurally unsound (splitting, boring activity, decay) | _____ Tree growing into utility lines                        |
| _____ Diseased   | _____ Undesirable tree species                               |
| _____ Exposed roots causing public hazard                      | _____ Tree species known to cause infrastructure damage      |
| _____ Causing damage to sidewalk, street, or sewers            | _____ Tree species not on recommended list                   |
| _____ Potential for tree damage from public improvement        | _____ Tree less than 15' in height, loose and not performing |

PLEASE EXPLAIN YOUR REQUEST IN DETAIL (attach additional sheet if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

**IV. REQUEST FOR SUBDIVISION OR DEVELOPMENT PLAN (attach tree inventory, removal and planting plan)**

TOTAL NUMBER OF EXISTING TREES LOCATED ON DEVELOPMENT SITE: \_\_\_\_\_  
NUMBER OF TREES LOCATED IN BUILDABLE AREAS: \_\_\_\_\_  
NUMBER OF TREES PROPOSED TO BE PLANTED OR REPLACED: \_\_\_\_\_  
NUMBER OF TREES LEFT OVER TO BE DONATED TO CITY: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE [OFFICE USE]**

APPLICATION #: \_\_\_\_\_ HEARING DATE: \_\_\_\_\_

TREE COMMISSION CHAIRPERSON: \_\_\_\_\_

TREE COMMISSION MEMBER (ATTEST): \_\_\_\_\_

CITY STAFF: \_\_\_\_\_  
CONDITION LETTER ATTACHED? Y or N