

City of Bellevue (KY) – Micro-Grant Policy

Purpose: The purpose of a Micro-Grant is to provide support for public events in the City of Bellevue. A Micro-Grant is to be used to help pay for neighborhood events such as block parties, concerts and events that support the public good.

Criteria:

1. Event must be open to the public.
2. Micro-grants are for neighborhood events, not for business or commerce events.
3. Event must adhere to all applicable public safety and permitting regulations.
4. Award recipients must acknowledge the receipt of a “Bellevue Micro-Grant.”
5. Grants are awarded on a first come basis until funds are exhausted.
6. Only one grant per year per applicant.
7. The space shall be clean and orderly during and after the event.
8. The grantee must acknowledge receipt of the Special Event Rules.

Process:

1. Applicants will complete micro-grant application fully including any appropriate supplemental materials.
2. A designee of the City will determine the appropriateness of the request and make a recommendation about whether an award should be granted and the amount.
3. Grant recipients will communicate with a designated representative before beginning the project.
4. The grantee is responsible to produce proof of expenses.

Eligibility:

1. Applications should be submitted by event organizers.
2. Only applications that clearly fulfill the purpose of the Special Event Grant will be eligible.

Available Resources:

1. This grant provides in-kind support by the City of Bellevue. That could include, but is not limited to, permit costs, public service costs, security assistance, et cet.
2. A Micro-Grant of up to \$150 is available.
3. Applicants can request in-kind and/or cash support.

***All funds will be distributed as reimbursements or in-kind contributions by the City. At any point the City of Bellevue can refuse to provide assistance if it is determined that the project does not match the application for which the award was given.**

Special Event Grant - Application

Name and location of event: _____

Contact Person: _____

Mailing Address: _____

Phone (please indicate work, home, or cell): _____

Email: _____

Request: _____

Briefly describe the event, including dates, times, participants, location, etc. Tell us what you are requesting and what expectations you have of the city in satisfying your request (i.e. timing of deliverables). More information is better, but please be brief. Attachments accepted.

Certification

I hereby certify that the information included in this application is correct and truthful.

Signature of event organizer

Date