



2026 BOOST BELLEVUE GRANT



Façade Improvement and
Business Revitalization Grants



About The Grant

The City of Bellevue is committed to supporting the growth, revitalization, and success of small businesses throughout our community. The Boost Bellevue Grants offer interior and exterior improvement opportunities for current and prospective small businesses and commercial property owners.

Through this program, eligible applicants may apply for grant funding to assist with storefront enhancements, property improvements, and business revitalization projects that strengthen the appearance and economic vitality of Bellevue's commercial districts. The City of Bellevue has allocated a total of \$5,000 in funding for this program. Funding will be awarded based on the demonstrated needs of each business and the scope of the proposed improvement project. Recipients will be responsible for providing a 50% match toward the total cost of the project. Individual awards may not exceed \$2,500.

The goal of the program is to encourage investment in Bellevue's business community while improving the overall appearance, accessibility, and vibrancy of commercial properties throughout the city.

By submitting an application, the applicant acknowledges that the City of Bellevue is not responsible for defects, errors, or omissions in design, materials, or workmanship related to any approved improvements. The City of Bellevue, including its staff, officers, attorneys, and agents, assumes no liability for the quality, safety, compliance, or completion of any project funded through this program. Applicants further agree to release and hold harmless the City of Bellevue from any claims, costs, damages, or liabilities related to the construction, reimbursement, or implementation of the proposed improvements or grant request.

Contact Information

Sam Shelton

Assistant City Administrator
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Cindy Minter

Planning and Zoning Director
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Kirk Hunter

Principal Planner for Planning and Zoning
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Eligibility

The City of Bellevue encourages projects that enhance the appearance, safety, accessibility, and long-term vitality of commercial properties. The City may consider projects outside of these categories on a case-by-case basis. Applicants are encouraged to contact city staff to confirm eligibility prior to submission.

Eligible

Façade & Exterior Improvements

- Exterior painting, cleaning, masonry repair, façade upgrades, and permanent exterior features (awnings, fencing, etc.).

Accessibility Improvements

- ADA-compliant entrances, ramps, sidewalks, walkways, and entryway upgrades.

Signage Improvements

- Installation, repair, or replacement of permanent exterior signage and fixtures.

Lighting Improvements

- Permanent exterior lighting for security or aesthetics.

Structural & Building Repairs

- Structural stabilization, foundation and wall repairs, and building envelope improvements.

Mechanical & Utility Upgrades (as part of rehab)

- Electrical, plumbing, HVAC, and fire suppression upgrades for code compliance or rehabilitation.

Energy Efficiency Improvements

- Window and door upgrades and other energy efficiency improvements to the building envelope.

Interior Public-Facing Improvements

- Permanent flooring, lighting, fixtures, and restroom renovations in customer-accessible areas.

Ineligible

Business Operations

- Payroll, staffing, inventory, and day-to-day operating expenses.

Marketing & Branding

- Websites, advertising, graphic design, branding, and promotional materials.

Professional Fees (Standalone)

- Legal, consulting, design, or engineering costs not tied to construction.

Non-Permanent Items

- Furniture, décor, equipment, and any movable or temporary fixtures.

Equipment for Daily Use

- POS systems, computers, appliances, or other operational equipment.

Projects Started Before Approval

- Any work begun prior to written City approval.

Property Expansion

- Building additions, new square footage, or land acquisition.

Debt & Obligations

- Taxes, fines, liens, or any debts owed to the City of Bellevue.



■ Grant Process ■

- Applicants must complete and submit the official City of Bellevue Boost Grant application. Incomplete applications will not be accepted, and missing materials may not be submitted after the application deadline.
- Applications will be reviewed by City staff for eligibility, completeness, and consistency with program guidelines. Additional review or approval may be required for projects involving historic properties, exterior alterations, signage, or zoning considerations.
- Applicants are responsible for obtaining all required permits, approvals, and licenses prior to beginning any approved work.
- Any changes to the approved project scope or qualifying expenses must receive prior written approval from the City of Bellevue.
- Once approved, applicants must begin work within six months and complete the project within one year unless an extension is granted by the City. Extensions may be considered when applicants demonstrate a good-faith effort toward project completion.
- All projects must comply with applicable zoning, permitting, building, and safety codes.
- Grant funds will only be distributed after project completion, final inspection by the City, and submission of all required documentation, including itemized invoices, receipts, proof of payment, and before-and-after photographs where applicable.

■ Reimbursement ■

- Approved applicants must submit documentation satisfactory to the City demonstrating completion of the approved improvements. Reimbursement will be issued only after final approval and verification of eligible project costs.
- The City may reimburse up to the approved percentage of eligible expenses, not to exceed the maximum grant award established by the program. All reimbursement requests must be submitted by the deadline stated in the grant agreement.
- The property owner or business is responsible for the ongoing maintenance and upkeep of all improvements funded through the program.

■ Grant Timeline ■

Grant
Released
August 21

Applications
Due
September
30

Historic
Preservation
October 19 &
November 2

Review Board
November

Recipients
Announced
December 1

Timeframe
of work
December 2026
-June 2027

Invoices,
documentation
submitted by
June 1, 2027

Application Process

Applicants seeking funding through the City of Bellevue Boost Grants must follow the process outlined below. A hard copy with all the required information, signatures, and supporting documents must be turned in to the City of Bellevue City Administrator.

Applications can be mailed to 616 Poplar Street Bellevue, KY 41073.



Documents to Attach

- Completed grant application form
 - Photos of the existing property and project area
 - Detailed project description and scope of work
 - Contractor estimate(s), project cost quote(s), or contractor plans
 - Concept drawings, renderings, or material samples (if applicable)
 - Proof of property ownership, owner authorization, or occupational/business license
 - Tenant lease agreement (if applicable)
 - Building permits or other required approvals (if applicable)
 - Estimated total project cost and requested grant amount
 - Brief explanation of project impact and proposed improvements
 - Completed W-9 form for reimbursement purposes
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2026 Boost Bellevue Grant Application

Section A: Applicant Information

Applicant Name 	Email Address 	SS# / TIN 		
Street or P. O. Box 	City 	County 	State 	ZIP Code
Telephone Number 	Fax Number 		Tax ID Number 	

Section B: Subject Property

Property Owner 	Property ID Number 	Telephone Number 		
Street or P. O. Box (owner mailing) 	City 	County 	State 	ZIP Code
Street or P. O. Box (physical address) 	City Bellevue	County Campbell	State KY	ZIP Code 41073

Section C: Company Information

Company's Name 	Employer Identification Number (EIN) 	Company's Start Date 		
Current Address of Company 	City 	County 	State 	ZIP Code
Project Address (if different from above) 	City Bellevue	County Campbell	State KY	ZIP Code 41073
Company's Taxable Year End 	Organization Type 	Do you have a Campbell County and Bellevue City Occupational License? YESNO		

Section D: Company 's Contact

Name of Company's Designee 	Title 		Name of Contact (if different from designee) 	Title
Street or P. O. Box 	City 	County 	State 	ZIP Code
Telephone Number 	Fax Number 		Email Address 	

Section E: Property Information

Address 	Number of Commercial Units 	Number of Residential Units
Has the property been cited for code violations in the past year? YES NO	If YES, please explain 	Current Appraised Value of Property
		Land \$
		Improvements \$
		Total Value \$

Please provide a detailed description of the proposed construction, renovations, or improvements to be completed on the subject property.

Will this project require the commercial portion of this property to be closed during construction?

YES NO

If YES, would such a closure cause a current business to close its doors during construction?

YES NO

If the company/ business owner is different from the building owner/ applicant, please have the business owner sign below certifying that they are aware of the project and are making appropriate arrangements.

Signature _____

Business Owner

Date _____

Please indicate the date your original intent was expressed to the City and its Planning and Zoning Director. 	Date the applicant expects to begin the project: 	Date the applicant expects to complete the project: 	Date the applicant expects to open/re-open the facility:
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Please provide a detailed project timeline.

Please provide the following information about your contractor.

Title 	Company's Name 	Telephone Number 	Email Address
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Please provide a breakdown of the expected investment required and associated costs.

Design: \$

Materials: \$

Labor: \$

Machinery & Equipment: \$

Permits and Licensing: \$

Other: \$

Total Project Investment: \$

Please provide a detailed description of how the project will be financed.

Please provide a brief description of your plans for the property following the completion of the proposed project.

Is this property a historic property? YES NO	Will you be pursuing property tax breaks? YES NO	Will you be pursuing the Kentucky State's Historic Preservation Tax Credit? YES NO
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Section F: Signage Bracket Application (If Applicable)

Legal Name of Business 	Name of Business that appears on proposed sign
Is the applicant the owner of the property where the proposed sign will be installed? YES NO	
If NO, to the question above, does the owner of the building approve the installation of the proposed sign bracket? YES NO	Property Owner's Approval <i>I hereby approve the applicant to purchase and install a sign on my property as proposed in this application.</i> Signature _____ Date _____ Property Owner

Section G: Application, Authorization, Certification, & Acknowledgement

I, the undersigned representative of the applicant business/property applying for "Approved Project" status from the City of Bellevue, Kentucky, hereby certify that I am authorized to file this application and provide the information contained herein and in all accompanying materials. I further certify that the information provided is true, accurate, and complete to the best of my knowledge after reasonable inquiry, and that it reflects the applicant's intended investment and project scope.

I understand that the City of Bellevue will rely upon the information submitted in determining whether to grant "Approved Project" status. I acknowledge that the City reserves the right to take action against the applicant or any beneficiary of the Approved Project if it is determined that intentionally misleading, inaccurate, or false information has been provided. I make this certification under the penalties of perjury.

The applicant's signature further acknowledges that, pursuant to KRS 61.870 et seq., the Kentucky Open Records Act, this application and all supporting documents submitted with it may constitute public records. Additionally, the applicant's signature confirms that they have reviewed, understood, and accepted all policies and requirements of this program.

Signed:

_____	_____	_____
Name	Title	Date